

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, July 10, 2025, in the Denville Public Library Meeting Room. The President, Mr. Duarte, called the meeting to order at 7:07 p.m.

Mr. Duarte announced that the notice requirements of the Open Public Meetings Act of the State of New Jersey for this meeting have been satisfied. Annual notice of the meetings of this Board, containing the time, date and location of this meeting is posted on the outside door of the Public Library and on the bulletin board at Town Hall. The annual notice was transmitted to two newspapers and filed with the Clerk of the Township of Denville.

ROLL: Present: Carlos Duarte, President
Nancy Gerhardt, Treasurer
Tara Baumann, Secretary
Tom Andes, Mayor
Linda Breder, Superintendent Alternate

Also Present: Siobhan Koch, Library Director
Anne Puppo, Manager of Administrative Services

Absent: Seth Johnson, Vice President
Kevin Williams
Mark Venis, Council Liaison

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Ms. Breder, seconded by Ms. Gerhardt, and carried to approve the minutes from June 12, 2025 and order them filed. A voice vote indicated all present in favor with no opposition expressed.

TREASURER'S REPORT: A motion was made by Ms. Gerhardt, seconded by Ms. Breder, and carried to approve the Treasurer's Report for the period ending June 30, 2025 and approve payment of bills on the Bill Lists dated June 30, 2025 and July 10, 2025.

Duarte-Y ; Johnson-Absent ; Gerhardt-Y ; Baumann-Y ; Williams-Absent ; Andes-Y ; Breder-Y

CORRESPONDENCE:

- No correspondence.

DIRECTOR'S REPORT:

- Siobhan reviewed highlights from her July 10, 2025 Director's Report.
 - June 1 – Table at Rotary Festival Outreach - AM, SC, SK
 - June 7 – Book Swap at the Liquid Church in Parsippany Outreach - AM, SK
 - June 20 – Denville After Dark Outreach - AM, SC, SK

- The Library will have a table at Music in the Park every week. The July 8, 2025 Music in the Park was postponed due to weather.
- The replacement parts for the Pong table have been received. They still need to be installed.
- Summer Reading School Visits were done at Riverview on 6/2, 6/4 and 6/5.
- Summer events have started.
- Storytimes, craft kits, outreach and adult programming (virtual and in person) continue.
- Hoppily Ever After Book Fest at Diamond Spring Brewery on 6/21/25 had roughly 200 attendees (LS, IL, & AM)
- The Denville Clean Communities Grant purchased an additional 500 Little Thunder bags for the library.
- June 7 – Submitted the paperwork to get \$500 of the ALA expenses reimbursed by Main

STRATEGIC PLANNING:

- No comments or questions

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report
 - No comments or questions
- Reference & Digital Resources Statistics
 - Freading was explained.

OLD BUSINESS

- Building Update
 - Leaks have been repaired.
 - Children’s has located the shelving they want for the annex. In the process of getting a quote.
- Foundation
 - No updates. Waiting on Roxbury. They are working on dates to come and discuss their foundation.
- Sign
 - The Township has created the Purchase Order.
 - Production time is 6-8 weeks.
 - Will contact the electrician about lighting options.
- Percussion Play
 - Multiple options were on display at the ALA Conference. Also looked at some nooks which would meet the needs of a quiet area.

PUBLIC:

- No public in attendance

CLOSED SESSION:

- A motion was made by Ms. Gerhardt, seconded by Ms. Baumann, and carried to go into Closed Session to discuss a patron situation at 7:46 pm. A voice vote indicated all present in favor.
 - Discussed a patron situation that had been sent to the lawyer for review.
- A motion was made by Ms. Gerhardt, seconded by Ms. Baumann, and carried to go out of Closed Session at 8:12 pm. A voice vote indicated all present in favor.

NEW BUSINESS:

- No new business

ADJOURNMENT: A motion was made by Ms. Gerhardt, seconded by Mr. Duarte, to adjourn the meeting at 8:13 pm. A voice vote indicated all present in favor with no opposition expressed.

Ms. Baumann, Secretary