

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, February 8, 2024, at the Denville Senior Center. The President, Mr. Dunn, called the meeting to order at 7:04 p.m.

Mr. Dunn announced that the notice requirements of the Open Public Meetings Act of the State of New Jersey for this meeting have been satisfied. Annual notice of the meetings of this Board, containing the time, date and location of this meeting is posted on the outside door of the Public Library and on the bulletin board at Town Hall. The annual notice was transmitted to two newspapers and filed with the Clerk of the Township of Denville, including the change of location.

ROLL: Present: Michael Dunn, President
Carlos Duarte, Vice President
Seth Johnson, Treasurer
Nancy Gerhardt, Secretary
Tom Andes, Mayor
Linda Breder, Superintendent Alternate

Also Present: Siobhan Koch, Library Director
Anne Puppo, Manager of Administrative Services
Douglas Zucker, ESQ.

Absent: Tara Baumann
Angela Cote, Council Liaison

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Mr. Johnson, seconded by Mr. Duarte, and carried to approve the minutes from January 11, 2024 both; regular session and closed session and the minutes from the Council Budget Presentation on January 22, 2024 and order them filed. A voice vote indicated all present in favor with no opposition expressed.

TREASURER'S REPORT: A motion was made by Mr. Johnson, seconded by Mr. Duarte, and carried to approve the Treasurer's Report for the period ending January 31, 2024 and approve payment of bills on the Bill Lists dated January 31, 2024.

Dunn -Y; Duarte -Y; Johnson -Y; Gerhardt -Y; Andes -Y; Baumann -absent; Breder -Y

After discussion a motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to approve payments of bills for February 8, 2024.

Dunn -Y; Duarte -Y; Johnson -Y; Gerhardt -Y; Andes -Y; Baumann -absent; Breder -Y

CORRESPONDENCE:

- Mayor Andes received a thank you note from a resident for accommodating adult programming by allowing them to gather in the community room at Town Hall. It is wonderful to see the town working together for the residents. Keep up the good work in making Denville a great place to live.

DIRECTOR'S REPORT:

- Siobhan reviewed highlights from February 8, 2024 Director's Report.
 - Attended many meeting with Township officials regarding renovation.
 - Thank you to the Historical Museum for allowing the Library use of their facilities to operate the Library temporarily during the renovation project.
 - Thank you to Town Hall and the staff at Town Hall for accommodating as many meetings of ours as they could. Including ones from outside organizations.
 - Thank you to Rockaway Townsquare Mall for allowing us to do a storytime every Wednesday in February since Town Hall is booked with AARP tax appointments.
 - Thank you to the Seniors for allowing use of their facility for our Board meeting.
 - After the roof repair, the leaks have held through all the storms in January.
 - Mice are still being found in traps at the Library.
 - Storytimes, outreach and book groups for adults continue.
 - 2 crafternoons were held.
 - 1/18 – Valentine's Crafternoon – Grades 1-5 – 11 attendees
 - 1/25 – Family Crafternoon – Ages 4-10 – 34 attendees
 - Bookgroups were held at Town Hall.
 - Currently can't do Friday Films.
 - The FOL Booksale will be held the last Friday, Saturday and Sunday in June 2024.
 - 2/5/24 – received a check from the Friends for \$900 adult programming, \$900 children's programming, \$1,500 duplicate books, \$1,700 large print books and \$1,000 ebooks.

STRATEGIC PLANNING:

- No questions or comments.

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report
 - Numbers are down. Only small selection of our collection is on display at the Historical Museum.
- Reference & Digital Resources Statistics
 - Pressreader and Brainfuse ended 12/31/23.
 - Reference questions will be updated next month.

OLD BUSINESS:

- School House Update
 - No update.

PUBLIC:

A motion was made by Mr. Johnson, seconded by Mr. Duarte, to open the Public portion of the meeting @ 8:22 p.m.

- No public in attendance.

A motion was made by Mr. Johnson, seconded by Mr. Duarte, to close the Public portion of the meeting @ 8:22 p.m.

CLOSED SESSION:

- A motion was made by Mr. Johnson, seconded by Ms. Gerhardt, and carried to go into Closed Session to discuss multiple contracts at 7:13 pm. A voice vote indicated all present in favor.
 - Contracts were discussed.
- A motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to go out of Closed Session at 8:05 pm. A voice vote indicated all present in favor.

NEW BUSINESS:

- Contracts and Resolutions discussed.

A motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to approve Resolutions 24-6 Resolution Approving Agreement Terminating Contract with Direct Flooring, 24-7 Resolution Awarding a Contract for Cleaning Services to Eastern Janitorial Services, 24-8 Resolution Awarding a Contract for Cleaning Services to Chute Master Environmental, 24-9 Resolution Awarding a Contract for HVAC Services to Advanced Mechanical Services and 24-10 Resolution Awarding a Contract for Flooring Services to Ochoa Enterprises with changes discussed in the Ochoa Enterprises Contract in section 4 under Clarifications, provisions, and exclusions.

Dunn -Y; Duarte -Y; Johnson -Y; Gerhardt -Y; Andes -Y; Baumann -absent; Breder -Y

ADJOURNMENT: A motion was made by Mr. Johnson, seconded by Ms. Gerhardt, to adjourn the meeting at 8:30 pm. A voice vote indicated all present in favor with no opposition expressed.

Nancy Gerhardt, Secretary