

Denville Public Library Board Meeting
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in Denville Twp Town Hall in regular session on Thursday, January 11th, 2024, in the Council Chambers. Meeting was called to order at 7:08pm.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and Townhall, notifying of change of location. This was also provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Michael Dunn
Seth Johnson
Tara Baumann
Carlos Duarte,
Linda Breder
Mayor Thomas Andes
Nancy Gerhardt
Angela Cote, Council Representative

Also Present: Siobhan Koch, Library Director - Staff
Douglas Zucker, ESQ.

Absent: Anne Puppo

PLEDGE OF ALLEGIANCE

REORGANIZATION:

Michael Dunn – President
Carlos Duarte – Vice President
Seth Johnson – Treasurer
Nancy Gerhardt – Secretary

A motion for election of officers was made by Mr. Duarte, seconded by Ms. Breder. Approved by roll call.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

RESOLUTIONS:

24-1 Designation of Bank 2024
24-2 No Claimant Signature for Amazon, Daily Record & Uline 2024
24-3 Capital Funds

24-4 Designation of Lawyer 2024

- A motion was made by Mr. Johnson, seconded by Mr. Duarte to move as a block. A roll call was performed and the motion was carried unanimously.
Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

MINUTES: A motion was made by Ms. Breder, seconded by Mr. Johnson and carried to approve the minutes from December 12, 2023 both; regular meeting and closed session. A voice vote indicated:
Approval with 5 Yeas and 2 Abstentions (Ms. Gerhardt & Ms. Baumann)

TREASURER’S REPORT & BILLS- WITH 3 AMENDMENTS: A motion was made by Mr. Johnson, seconded by Mr. Duarte. A roll call was performed and the motion was carried unanimously.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

CORRESPONDENCE: None

DIRECTOR’S REPORT:

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- Strategic plan - reviewed
- Statistical report - reviewed
- Reference & Digital - reviewed

OLD BUSINESS:

- Library – No leaks from roof the last 2 storms
- School House Update – Still waiting on Congress to finalize budget to see if our project will get funded.
- Main Library Alliance Membership Agreement – A motion was made by Mr. Johnson, seconded by Ms. Breder. A roll call was performed and the motion was carried unanimously.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

PUBLIC: A motion was made by President Dunn, seconded by Mr. Johnson to open the public portion.

- Ilene Lefkowitz expressed concern about the air quality in the library and staff duties.
- Introduction of new liaison, Councilwoman, Angela Cote and she inquired for more detail on the construction project and when the library will reopen.

A motion was made by President Dunn, seconded by Ms. Baumann to close the public portion of the meeting at 7:32pm.

NEW BUSINESS:

- On 1/22/24, tour of the library followed by 7:00pm meeting at town hall in Council Chambers.
- Approve letter to Provident Bank to update and change signers to reflect new Board members, Tara Baumann and Nancy Gerhardt and remove two former Board members. A motion was made by Mr. Johnson, seconded by Mr. Duarte to approve signature changes. A roll call was performed and the motion was carried unanimously.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

- 2024 Budget was reviewed with a correction for Dental insurance to reflect a 2 % increase and the balance that was on the dental line being moved to contingency. The budget was able to transfer \$162,000 into capital budget due to 2023 under budget. A motion was made by Mr. Johnson, seconded by Mr. Duarte to approve the amended 2024 budget.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

CLOSED SESSION:

- A motion was made by President Michael Dunn, seconded by Tara Baumann, and carried to go into Closed Session to discuss a contract and a personnel matter at 7:32pm. A voice vote indicated all present in favor with no opposition expressed. Township Administrator Steven Ward and Township IT & Building and Grounds Director John Ciardi were requested to attend the Closed Session.
- A motion was made by Mr. Johnson, seconded by Mr. Duarte, and carried to go out of Closed Session at 9:52pm. A voice vote indicated all present in favor with no opposition expressed.

ACTION FROM CLOSED SESSION:

- Review of construction project with change order dated 1/6/24 from Direct Flooring for \$20,339.99. This change order was greater than 20% of the initial project. A motion was made by Mr. Johnson, seconded by Ms. Breder to reject the change order. A roll call was performed and the motion to reject was carried unanimously.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

- A motion was made by Mr. Johnson and seconded by Mr. Dunn to authorize the library's attorney, Douglas Zucker, ESQ., to negotiate a shared service agreement with the township allowing the library to purchase through the town's QPA. . A roll call was performed and the motion was carried unanimously.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

- A motion was made by Mr. Johnson and seconded by Mr. Dunn to approve a contract with PDQ of Boonton, NJ for environmental consulting, testing, and cleanup planning not to exceed \$17,000. A roll call was performed and the motion was carried unanimously.

Johnson – Y; Dunn – Y; Baumann – Y; Duarte – Y; Andes – Y; Breder – Y; Gerhardt – Y

ADJOURNMENT: Motion made by Mayor Andes, seconded by Mr. Duarte. A voice vote indicated all present in favor with no opposition expressed.

Respectfully submitted,

Nancy Gerhardt
Secretary

