

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, June 8, 2023, in the Denville Public Library Meeting Room. The President, Ms. Dyer, called the meeting to order at 7:01 p.m.

Ms. Dyer announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Susan Dyer
Michael Dunn
Robbie Simpson
Carlos Duarte
Tom Andes, Mayor
Linda Breder

Also Present: Siobhan Koch, Library Director
Anne Puppo
John Murphy, Council Liaison
Staff

Absent: Seth Johnson

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Ms. Breder, seconded by Mr. Duarte, and carried to approve the minutes from May 11, 2023 and order them filed. A voice vote indicated all present in favor with no opposition expressed and Mr. Simpson abstaining.

TREASURER'S REPORT: A motion was made by Mr. Dunn, seconded by Mr. Simpson, and carried to approve the Treasurer's Report for the period ending May 31, 2023 and approve payment of bills on the Bill Lists dated May 31, 2023 and June 8, 2023.

Johnson __NA__ ; Dyer __Y__ ; Dunn __Y__ ; Simpson __Y__ ; Duarte __Y__ ; Andes __Y__ ; Breder __Y__

CORRESPONDENCE:

- No correspondence.

DIRECTOR'S REPORT:

- Siobhan reviewed highlights from the June 8, 2023 Director's Report.
 - Attended a lot of meetings throughout the month of June.

- 5/7 – Attended the Green Fair with Susan Akers and spoke about library programs, including the new seed library.
- 5/7 – Summer Reading Kickoff at Lakeview – Maryellen, Melanie, Nicole, Zach, Laura, Christine, Kade, Olivia, and Siobhan worked the event. Aidan volunteered.
- 5/22 – Daily Record began being delivered by the mail instead of carrier.
- 5/31 – New Website went live.
- The FOL (Friends of the Library) are looking for volunteers to help with their annual used book sale.
- The Adult Services Assistant position has been filled by Matthew Higgins. His start date changed to 6/1/2023.
- Priscilla Singer began her internship on 5/30/23.
- Quotes for both electric and flooring for the adult service project are still being obtained.
- Outreach, book groups for adults and children’s storytimes continue.
- The Author Talk speaker program has been well received.
- A new Writer’s Group will begin in July called Hub City Writers. Erinn Salge will moderate.

STRATEGIC PLANNING:

- No comments or questions.

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report
 - No comments or questions.
- Reference & Digital Resources Statistics
 - No comments or questions.

OLD BUSINESS:

- Building Update
 - The trim for the roof is backordered. Once the trim is received the roof will be completed and a final inspection will be done by the Township. We have a 25 year warranty on the roof. Once the project is complete all remaining materials will be removed from the Library property.
- School House Update
 - No update.
- Strategic Plan
 - Will be meeting as a committee to begin working on the new plan.
- Bylaws
 - At the last BOT meeting on 5/11/23 there was a discussion of Bylaw changes where the Treasurer and Secretary will take on higher level roles when necessary to continue the operation of the Board. The updated Bylaws were presented.

A motion was made by Mr. Simpson, seconded by Ms. Breder, to approve the changes to the Bylaws.

Johnson__NA__; Dyer __Y__; Dunn__Y__; Simpson__Y__; Duarte __Y__; Andes __Y__; Breder __Y__

- Audit
 - The municipal attorney and library attorney met on Tuesday, June 6, 2023. The Library is a limited public forum. We are currently waiting for the municipal attorney to put everything in writing. Once completed the document will be presented to the Police so it can be enforced.
- Programs
 - It was confirmed with the lawyer that the Library can have cultural programs as long as they are educational in nature. The Library has the option to say no to a cultural program request if it doesn't fall within our mission statement.

PUBLIC:

A motion was made by Ms. Dyer, seconded by Mr. Simpson, to open the Public portion of the meeting.

- Maryellen Liddy, Youth Services Supervisor, commented on the hole in children's ceiling and would like to know if it can be closed at this point. The Mayor will look into this.

A motion was made by Mr. Dunn, seconded by Mr. Duarte, to close the Public portion of the meeting.

NEW BUSINESS:

- 2022 Main Annual Report
 - Reviewed the 2022 Main Report that was distributed in the board packet which is a new report from Main that will be distributed annually in the first quarter of each year.
- Senate, No 3907
 - Some of the legislators would like to stop book banning and have introduced a Senate Bill. The bill still needs to go to committee and also be voted on in the future. President Biden is also working on this at the federal level.

ADJOURNMENT: A motion was made by Mr. Simpson, seconded by Mr. Duarte, to adjourn the meeting at 7:50pm. A voice vote indicated all present in favor with no opposition expressed.

Carlos Duarte, Secretary