

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, September 14, 2023, in the Denville Public Library Meeting Room. The President, Ms. Dyer, called the meeting to order at 7:01 p.m.

Ms. Dyer announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Seth Johnson
Susan Dyer
Michael Dunn
Robbie Simpson
Carlos Duarte
Tom Andes, Mayor
Linda Breder

Also Present: Siobhan Koch, Library Director
Anne Puppo
John Murphy, Council Liaison
Staff

Absent: X

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to approve the minutes from August 10, 2023 and order them filed. A voice vote indicated all present in favor with 1 abstention – Robbie Simpson.

TREASURER'S REPORT: A motion was made by Mr. Dunn, seconded by Ms. Dyer, and carried to approve the Treasurer's Report for the period ending August 31, 2023 and approve payment of bills on the Bill Lists dated August 31, 2023 and September 14, 2023.

Johnson__Y__ ; Dyer __Y__ ; Dunn__Y__ ; Simpson__Y__ ; Duarte __Y__ ; Andes __Y__ ; Breder _Y__

CORRESPONDENCE:

- Email from Seth Yen Johnson, President, Lake Arrowhead Club, thanking Melanie Caimpaglione and the library for another wonderful Stories in the Sand program this year.

DIRECTOR'S REPORT:

- Siobhan reviewed highlights from the September 14, 2023 Director's Report.
 - Outreach and book groups for adults continue.

- Attended training events.
- August 22 – Met with Grace from the Seniors regarding possible programming at the Seniors Center
- August 31 – Melisa Unrath came to look at the reference desk that will be removed to determine how to auction it.
- Siobhan was notified that due to some changes in Directors, Denville is in line for the At Large seat on the 2024 Board of Directors of Main. It is a 1 year term.
- Pop Up at Oaks on August 2 with Ilene and Heather had 48 checkouts.
- Melanie’s Storytime at Rockaway Townsquare on 8/4 with 35 attendees.
- The roof has been signed off on by the construction department and GAF has accepted it for warranty, according to John Ciardi. Construction department came with the roofing company again on 9/13 to inspect the roof.
- The janitor’s closet leaked again during the storm on 9/8.
- New storytimes session started this week.
- Teen Advisory Board – Grades 6-10– (MC, ZO)
 - 8/3 - Back to the Future Interactive Movie - 10 attendees
 - 8/23 - Help organize school supplies for social services – 7 attendees
- End of Summer Reading Party – 8/11- All Ages (SK, MEL, MC, NP, CK, ZO, LSR, KDR, OP, SA, MH) – 176 attendees.
- Virtual Programming
 - 8/2 – Great Architects with Harding Library (Frank Lloyd Wright) – 26 attendees from Denville
 - 8/10- Great Architects with Harding Library (Frank Gehry) – 10 attendees from Denville
- Mindful Meditations session with Karen Noel at Town Hall paid for by MAC Funding.
- 8/2023 – The Municipal Alliance provided \$490 from their fiscal year 2023-2024 budget that ends June 2024 that paid for yoga classes for adults.

STRATEGIC PLANNING:

- No comments or questions

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report
 - No comments or questions
- Reference & Digital Resources Statistics
 - Press Reader will probably not be an option for 2024 due to cost.

OLD BUSINESS:

- Building Update
 - Roof – We still have the leak in the janitor’s closet. The front lobby and children’s room are good as of now.
- School House Update
 - The next architect meeting is scheduled for 9/19/23.

- Strategic Plan
 - The committee had their first meeting. Goals are currently being worked on by department heads. The next meeting is not scheduled yet due to staff member on leave.
- Reconsideration Policy
 - Reviewed the updated Reconsideration Policy.

A motion was made by Mr. Johnson, seconded by Ms. Breder, to approve the updated Reconsideration Policy.

Johnson__Y__ ; Dyer __Y__ ; Dunn__Y__ ; Simpson__Y__ ; Duarte __Y__ ; Andes __Y__ ; Breder _Y__

PUBLIC:

A motion was made by Ms. Dyer, seconded by Mr. Dunn, to open the Public portion of the meeting @ 7:21 p.m.

- No public in attendance.

A motion was made by Ms. Dyer, seconded by Mr. Dunn, to close the Public portion of the meeting @ 7:21 p.m.

NEW BUSINESS:

- Draft Audit
 - 2022 Revised Draft Audit was discussed.

A motion was made by Ms. Dyer, seconded by Mr. Simpson, to approve the 2022 Revised Draft Audit

Johnson__Y__ ; Dyer __Y__ ; Dunn__Y__ ; Simpson__Y__ ; Duarte __Y__ ; Andes __Y__ ; Breder __Y__

- Ms. Susan Dyer announced that she will be stepping down from the Library Board of Trustees effective 12/31/2023.
- Mountainside Library was voted in at Main meeting today, 9/14. They will be joining the end of April or May.

ADJOURNMENT: A motion was made by Ms. Dyer, seconded by Mr. Simpson, to adjourn the meeting at 7:32 pm. A voice vote indicated all present in favor with no opposition expressed.

Carlos Duarte, Secretary