

Denville Public Library  
Diamond Spring Road  
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in virtual session on Thursday, September 10, 2020 via a Zoom meeting. The President, Ms. Dyer, called the meeting to order at 7:10 p.m.

Ms. Dyer announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

**ROLL:** Present: (6)  
Janis Baggot  
Kevin Borecki  
Susan Dyer  
Seth Johnson  
Robert Unrath  
Linda Breder

Also Present: Siobhan Koch, Library Director  
Several members of the Staff

Absent: (1) Sandra Danforth

#### **PLEDGE OF ALLEGIANCE**

**MINUTES:** A motion was made by Mr. Unrath, seconded by Mr. Borecki, and carried to approve the minutes from August 13, 2020 and order them filed. A voice vote indicated all present in favor with no opposition expressed.

Baggot Abstain; Borecki Yes; Danforth absent; Dyer Yes; Johnson Abstain; Unrath Yes; Breder Yes.

**TREASURER'S REPORT:** A motion was made by Mr. Johnson, seconded by Mr. Unrath, and carried to approve the Treasurer's Report for the period ending August 31, 2020 and approve payment of bills on the Bill List dated September 10, 2020.

Baggot Yes; Borecki Yes; Danforth \_\_\_\_\_; Dyer Yes; Johnson Yes; Unrath Yes; Breder Yes.

#### **CORRESPONDENCE:**

- See Director's report

#### **DIRECTOR'S REPORT:**

- Had a number of outside pop-ups for August.
- Saturday outdoor pop-ups will continue for short term.

- Meeting with Mr. Grant who explained his concerns about the garden. Ms. Koch listened to his concerns.
  - Ms. Dyer expressed that we have received a letter from the engineer which speaks to the consideration given to the location of the parking lot and justifications for the selection.
- New A/C was installed and appears to be working well.
- Back to almost full staff.
- Ms. Koch received a good amount of positive feedback about summer reading program.
- Appointments for in-person visits:
  - They are continuing.
  - Max capacity = Up to 7 adults at once plus 1 family with children.
  - Generally, the appointments were categorized as working well.
- Mr. Johnson brought up the “shark visit” to Lake Arrowhead as a reward for the summer reading program – which was very well received
- Outdoor programming will be starting in next couple weeks: childrens’ story time, adult yoga, knitting, etc.

**STRATEGIC PLAN REPORT:**

- Reviewed – no questions.

**STRATEGIC PLAN GOALS:**

**MONTHLY ACTIVITY REPORT:**

- Reviewed – no questions.

**MONTHLY STATISTICAL REPORT:**

- Ms. Koch indicated she will need to send an updated report as she had some concerns that the current report was not reflecting all correct numbers.

**OLD BUSINESS:**

- Audit is finalized and board members are welcome to take a copy.
- Fine Free
  - MAIN voted to extend to 10/8
  - Ms. Koch indicated that she would like to continue at least to the end of the year as a both a gesture and a practical matter of not handling cash in the current health emergency.
  - A motion to continue with the library’s fine free was made by Mr. Johnson and Seconded by Ms. Baggot

Baggot Yes ; Borecki Yes ; Danforth \_\_\_\_\_ ; Dyer Yes ; Johnson Yes ; Unrath Yes ; Breder Yes .

**PUBLIC:** There being no public in attendance, a motion was made by Ms. Dyer, seconded by Mr. Johnson, and carried to close the public portion of the meeting. A voice vote indicated all present in favor with no opposition expressed.

**CLOSED SESSION:**

- A motion was made by Ms. Dyer, seconded by Mr. Johnson, to go into Closed Session to discuss Union Contract addendum and professional services at 7:37 p.m. A voice vote indicated all present in favor with no opposition expressed.
- A motion was made by Ms. Dyer, seconded by Ms. Baggot, and carried to go out of Closed Session at 8:04 p.m. A voice vote indicated all present in favor with no opposition expressed.

**ACTION FROM CLOSED SESSION:**

- A motion was made by Mr. Johnson, seconded by Ms. Breder, to approve the addendum clarifying wording in the Union Contract.

Baggot Yes ; Borecki Yes ; Danforth \_\_\_\_\_ ; Dyer Yes ; Johnson Yes ; Unrath Yes ; Breder Yes .

- A motion was made by Mr. Johnson, seconded by Ms. Baggot, to approve the resolution for OPRA Counsel and professional services contract, pending clarification of the wording.

Baggot Yes ; Borecki Yes ; Danforth \_\_\_\_\_ ; Dyer Yes ; Johnson Yes ; Unrath Yes ; Breder Yes .

**NEW BUSINESS:**

- A motion was made by Mr. Johnson, seconded by Ms. Dyer, for the Approval of new hires - Roger Kosson (8/25) and Alison Dudiak (8/31)

Baggot Yes ; Borecki Yes ; Danforth \_\_\_\_\_ ; Dyer Yes ; Johnson Yes ; Unrath Yes ; Breder Yes .

**ADJOURNMENT:** A motion was made by Ms. Dyer, seconded by Ms. Baggot, to adjourn the meeting at 8:09 p.m. A voice vote indicated all present in favor with no opposition expressed.

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Janis Baggot, Secretary