

Denville Public Library
Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, October 14, 2021, at the Township in Council Chambers. The President, Mr. Borecki, called the meeting to order at 7:07 p.m.

Mr. Borecki announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Kevin Borecki
Seth Johnson
Susan Dyer
Michael Dunn
Tom Andes, Mayor
Linda Breder

Also Present: Siobhan Koch, Library Director
Christopher Golinski, Council Representative
Anne Puppò

Absent: Robert Unrath

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to approve the minutes from September 9, 2021 and order them filed.

Borecki __Y__ ; Johnson __Y__ ; Unrath __NA__ ; Dyer __Y__ ; Dunn __A__ ; Andes __A__ ; Breder __Y__

A motion was made by Ms Dyer, seconded by Mayor Andes, and carried to approve the minutes from September 29, 2021 and order them filed.

Borecki __Y__ ; Johnson __A__ ; Unrath __NA__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

TREASURER'S REPORT: A motion was made by Mr. Johnson, seconded by Ms. Dyer, and carried to approve the Treasurer's Report for the period ending September 30, 2021 and approve payment of bills on the Bill Lists dated September 30, 2021 and October 14, 2021.

Borecki __Y__ ; Johnson __Y__ ; Unrath __NA__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

CORRESPONDENCE:

- There was no correspondence.

DIRECTOR'S REPORT:

- PDQ started and finished the remediation laid out by the environmental company.

- MAIN Board of Directors voted to go back to Overdrive. It is supposed to be an improvement over our current CloudLibrary. The CloudLibrary contract ends February 1, 2022.
- FOL (Friends of the Library) funding this year will be similar to last year.
- Jacob Levy started work on 9/21/21 as a Youth Services Assistant.
- The search for the adult services/reference position has been reopened since the person ended up not being able to work the hours that were needed.
- The meeting room has been painted.
- Hoping for flooring to be installed next week. The materials were delayed.
- Ceiling still leaking in children's, reference, storage room and the office area. The back door and the children's window are also still leaking.
- The Township was unable to get a metal roof specialist to come look at the roof. They will not do a repair to a metal roof unless they did the installation of the roof.
- The Township had another company look at the roof and John is waiting on the quote.
- The tarp will be put back on if it's going to be a while before the repairs can be done. Possible 6 month wait.
- John Ciardi looking into the flooding by front entrance and the beginning of walkway by the parking lot.
- It is still very humid in the office area and meeting room. We have continued to run the dehumidifier in the meeting room.
- There was a nationwide communication issue that affected our fire alarm company. It lasted a couple of days.
- Youth Services Take and Makes continue – 299 kits distributed.
- Youth Services in person storytimes continue at Gardner Pavilion and Denville Historical Museum Patio.
- Adult Services programs continued to be held virtually in September along with in person knitting/crocheting inside the library.
- Adult special programs continued virtually in September.
- Adult Book Groups continued.

STRATEGIC PLANNING:

- No questions or comments.

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report
 - Missing numbers from last month have been updated.
 - The juvenile circulation numbers were impressive for the room being closed for the majority of the month due to the remediation.
- Reference & Digital Resources Statistics
 - Missing numbers from last month have been updated.
 - Discussed Brainfuse and JobNow digital resources.
 - Hoopla total borrowed number incorrect. Will be corrected for next month.
 - Mometrix is a database for test prep resources including practice tests.

OLD BUSINESS:

- Reopening Updates:
 - 6 feet of social distancing continues while in the library.
 - All mask signage has been updated.

- We are encouraging mask wearing for all patrons.
- Programming continues outdoors and online. Outdoor programming last year continued until the middle of December. Comfort level for indoor programming had not been there. We will see if that changes as the weather gets colder. Indoor programming would need to be very small groups to accommodate 6 foot social distancing.
- Building Updates:
 - There was a lot of discussion about the building issues.
 - No update yet on when we will hear about the renovation grant.
- Sandra Danforth Plaque:
 - Proof was approved and the plaque will be ordered.
- Beautification Committee:
 - Siobhan Koch and Anne Puppo met with Dave Sipple. The meeting went very well. We are waiting to hear back from him.

PUBLIC:

A motion was made by Mr. Johnson, seconded by Ms. Dyer, to open the Public portion of the meeting.

No comments or questions from the public.

A motion was made by Mr. Johnson, seconded by Ms. Dyer, to close the Public portion of the meeting.

CLOSED SESSION:

- A motion was made by Mr. Johnson, seconded by Ms. Dyer, and carried to go into Closed Session to discuss the Union Contract at 8:00 pm. A voice vote indicated all present in favor.
- A motion was made by Mr. Johnson, seconded by Ms. Dyer, and carried to go out of Closed Session at 8:17 pm. A voice vote indicated all present in favor.

ACTION FROM CLOSED SESSION:

- No action needed.

NEW BUSINESS:

- Trunk or Treat:
 - Scheduled for 10/17/21 with rain date of 10/24/21.
 - Will be located in the Bloomfield lower lot.
 - We have 20 trunks so far. Some returning trunks from last year and some new trunks.
 - So much interest that our website crashed when signups began.
 - Will have timed ticket entry.
 - DPW will drop off tables and barriers for us to use.
- Henry/Ida Emergency Grants:
 - The Library will be submitting an application in the amount of \$20,000 for the Grant entitled Emergency Grants for Public Libraries Affected by Tropical Storm Henri or Ida offered by the New Jersey State Library.

A motion was made by Ms. Breder, seconded by Ms. Dyer, and carried to approve Resolution 21-12; Resolution to apply for Funds: Emergency Grants for Public Libraries Affected by Tropical Storm Henri or Ida.

Borecki __Y__ ; Johnson __Y__ ; Unrath __NA__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

- New Hire Jacob Levy

A motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to approve the hiring of Jacob Levy.

Borecki __Y__ ; Johnson __Y__ ; Unrath __NA__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

- Outdoor Wifi:
 - Looking into extending the wifi through our property so it is accessible from the picnic tables and in the back of the library.

ADJOURNMENT: A motion was made by Mr. Johnson, seconded by Ms. Dyer, to adjourn the meeting at 8:26 p.m. A voice vote indicated all present in favor with no opposition expressed.

Susan Dyer, Secretary