

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Wednesday, May 11, 2022, at Town Hall in the Community Room. The President, Mr. Johnson, called the meeting to order at 7:00 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Seth Johnson
Susan Dyer
Robert Unrath
Linda Breder

Also Present: Siobhan Koch, Library Director
Anne Puppò

Absent: Kevin Borecki
Michael Dunn
Tom Andes, Mayor
Christopher Golinski, Council Representative

PLEDGE OF ALLEGIANCE

MINUTES: The minutes from both the March 10, 2022 and April 14, 2022 meetings will be approved at next Board meeting on June 9, 2022.

TREASURER'S REPORT: A motion was made by Ms. Dyer, seconded by Mr. Unrath, and carried to approve the Treasurer's Report for the period ending April 30, 2022 and approve payment of bills on the Bill Lists dated April 30, 2022 and May 11, 2022.

Borecki __NA__ ; Johnson __Y__ ; Unrath __Y__ ; Dyer __Y__ ; Dunn __NA__ ; Andes __NA__ ; Breder __Y__

CORRESPONDENCE:

- Will be covered in New Business.

DIRECTOR'S REPORT:

- Attended multiple meetings during the month including two DEI workshops.
- Started working with JSMT on the website design.
- The Woman's Club collected goods for Easter Baskets 3/6-4/2.
- lamhopeNJ collected goods for Easter Baskets 3/15-4/12.
- April is Child Abuse Prevention Month and like in the past, the Woman's Club put up their pinwheel display by the children's statue.

- Outreach continues.
- The Circulation Assistant Position is close to being filled. Candidate has fingerprinting appointment next week.
- April 1 – Website was down due to issues at JerseyConnect. It came back after an hour or so.
- April 7 – The rain storm caused leaking in the closet, through the window onto the floor in children’s, and through the emergency exit door in the nonfiction area. Also water pooled substantially around the front of the building and the walkway leading in. John Ciardi assures me the drainage pits were put in the budget and as soon as the money is available then they will be able to do these. The flat roof needs to go out to bid so it will take longer.
- The roofing company was here today, May 11, 2022, to fix the sealing around children’s window.
- April 28 – Anne and I met with Dave Sipple regarding the Beautification Committee’s plans for the library.
- April 28 – May 6 – NJSB took down the playhouse and replaced the wall. Finished the construction portion on 5/6. Will be in the week of the 9th to do the carpet in the closet.
- May 2 – Glenn from Library Interiors came to discuss furniture for when the reference bank comes down and shelving for children’s. He also made other suggestions while he was here. As of tonight’s meeting we are still waiting for the plan.
- Storytimes continued and included a Preschool Dance Party.
- Virtual programming in Adult Services continued. The Winslow Homer Art Talk with Janet Cohen Mandel on 4/12 had 57 attendees.
- We received the check from The Municipal Alliance for \$507.12 for adult programming; spices for spice club and craft materials for adult craft classes.
- 5/6/22 - Clean Communities is ordering 500 additional Little Thunder reusable bags for the Library.

STRATEGIC PLANNING:

- No comments or questions.

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report – no comments or questions
- Reference & Digital Resources Statistics – no comments or questions.

OLD BUSINESS:

- Reopening Updates
 - After discussion with the Denville Health Department, all plastic shields will remain, no longer need to maintain 6 feet of distance and food sharing is now allowed.
- Building Updates
 - Children’s window was fixed today.
 - Major blockage in pipes yesterday, 5/10/22. Fixed today, 5/11/22. Pump company coming tomorrow.
 - Back door awning coming soon. Once awning is done they can fix the drainage issue and complete the flooring.
 - Roof to go out to bid in June. Water penetration test was done on the roof.
- Sandra Danforth Plaque
 - Dedication 6/11/22 @ 11:00 am.

- Her family has been notified.
- Announcement will be put on Denville Residents Facebook page.
- School House Update & Subcommittee
 - No updates.
- Policy Manual Update – Pandemic Policy
 - Updating with “Social distancing will follow guidance of CDC and Denville Health Department”.

A motion was made by Mr. Johnson, seconded by Ms. Dyer, and carried to approve the updated Pandemic Policy for the Policy Manual update.

Borecki __NA_; Johnson __Y__ ; Unrath __Y__ ; Dyer __Y__ ; Dunn __NA__ ; Andes __NA__ ; Breder __Y__

- Page Position
 - Attorney is still working on.

PUBLIC:

A motion was made by Ms. Dyer, seconded by Ms. Breder, to open the Public portion of the meeting.

No comments or questions from the public.

A motion was made by Mr. Johnson, seconded by Ms. Dyer, to close the Public portion of the meeting.

CLOSED SESSION:

- A motion was made by Ms. Dyer, seconded by Ms. Breder, and carried to go into Closed Session to discuss the Conflict of Interest Policy at 8:06 pm. A voice vote indicated all present in favor.
- A motion was made by Ms. Dyer, seconded by Mr. Unrath, and carried to go out of Closed Session at 8:13 pm. A voice vote indicated all present in favor.

ACTION FROM CLOSED SESSION:

- No action needed.

NEW BUSINESS:

- Letter from Boonton Township Resident
 - The Board will follow our Library Cards Policy in our Policy Manual.
- ROI 2021 MAIN Flyer
 - The flyer was discussed and it was also decided that starting next year the flyer would be added to the Council Breakfast folder.
- Editorial
 - Book challenges discussed.
- Denville Rotary
 - Possibly giving the Library a water bottle filling station. Waiting to hear back from them.

ADJOURNMENT: A motion was made by Ms. Dyer, seconded by Ms. Breder, to adjourn the meeting at 8:43 pm. A voice vote indicated all present in favor with no opposition expressed.

Michael Dunn, Secretary