

Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, June 9, 2022, at the Township in Council Chambers. The Vice President, Ms. Dyer, called the meeting to order at 7:02 p.m.

Ms. Dyer announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Seth Johnson (via phone)
Susan Dyer
Michael Dunn
Kevin Borecki
Tom Andes, Mayor
Linda Breder

Also Present: Siobhan Koch, Library Director
Christopher Golinski, Council Representative
Anne Puppò

Absent: Robert Unrath

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Mr. Johnson, seconded by Ms. Breder, and carried to approve the minutes from March 10, 2022 and order them filed. A voice vote indicated all present in favor with no opposition expressed with Ms. Dyer abstaining.

TREASURER'S REPORT: A motion was made by Ms. Dyer, seconded by Mr. Borecki, and carried to approve the Treasurer's Report for the period ending May 31, 2022 and approve payment of bills on the Bill Lists dated May 31, 2022 and June 9, 2022.

Borecki __Y__ ; Johnson __Y__ ; Unrath __X__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

CORRESPONDENCE:

- The Library received a thank you from The Women's Club of Denville and Rockaway for our participation in the annual Women's Club Easter Basket donation project.
- The BOT received a thank you from Tom Andes and Family for the beautiful flowers sent to his mother's funeral.

DIRECTOR'S REPORT:

- May 2 - Siobhan and Ilene met with Glenn Globe from Library Interiors to discuss various furniture needs. Quote was received today, June 9, 2022 and will be reviewed.
- CCP has extended our copier agreement to October 2022 without changes.

- The Summer Reading Kickoff at Lakeview School on May 22, 2022 was very successful.
- May 26 – Siobhan met with Phillip Berg and the General Manager of iii, Yariv Kursch and gave them a tour of the library.
- 278 self checkouts this month.
- Food for Fines and a collection for Social Services were run all through May. A total of 108 items were brought to Social Services. We have extended the collection for Social Services through the month of June.
- Ilene and Cynthia held an Oaks pop up on May 4 with 28 checkouts.
- May 5 – Roofer came to do a water penetration test on the roof. May 13 – Roofer came back to finish their report for John. Roof specifications have been finalized. Bid is still being worked on. Roof will go out to bid at the end of the month.
- The awning and drainage repair have been delayed.
- New boards for the air conditioning units for the children’s room and main area of the library have been ordered.
- May 7 – Rock was placed with Sandy’s plaque. Beautification was here today, May 9th, installing plantings around the rock.
- Take and Make Crafts continue.
- Storytimes continue.
- Summer reading kickoff was held on Sunday, 5/22 with 118 kids, 99 adults and 4 volunteers in attendance. The extreme heat kept some families from joining us this year. Staff involved with the event – Maryellen, Melanie, Caitlin, Nicole, Christine, Jacob, Ilene, Kaden, Olivia and Siobhan.
- Adult programs continue to be held virtually along with in person knitting/crocheting, movies and a craft program inside the library. Patrons are very excited to have the Friday Films back.
- Rotary is giving us a check for \$2,500 for a bottle refill machine and the installation.

STRATEGIC PLANNING:

- No comments or questions.

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report – report was discussed.
- Reference & Digital Resources Statistics – no comments or questions.

OLD BUSINESS:

- Reopening Updates
 - According to CDC, Morris County is back at High so the staff are wearing masks again.
 - Mahjong would like to start meeting again.
- Building Updates
 - Children’s window has not leaked.
- School House Update & Subcommittee
 - Mayor and Council will be voting on 6/14/22 on the architect. Subcommittee possibly meeting in July or August.
- Policy Manual
 - Policy Manual was discussed

A motion was made by Ms. Dyer, seconded by Mr. Borecki, and carried to approve the updated Policy Manual.

Borecki __Y__ ; Johnson __Y__ ; Unrath __X__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

PUBLIC:

A motion was made by Ms. Dyer, seconded by Mr. Dunn, to open the Public portion of the meeting.

- No public in attendance.

A motion was made by Ms. Dyer, seconded by Mr. Dunn, to close the Public portion of the meeting.

NEW BUSINESS:

- Kristian Dyer was hired for the part time circulation assistant position. He began on 5/26/22.

A motion was made by Ms. Dyer, seconded by Ms. Breder and carried to approve the hiring of Kristian Dyer.

Borecki __Y__ ; Johnson __Y__ ; Unrath __X__ ; Dyer __Y__ ; Dunn __Y__ ; Andes __Y__ ; Breder __Y__

- The FOL Booksale is 6/24, 6/25 and 6/26 at Town Hall in the Community Room.

ADJOURNMENT: A motion was made by Ms. Dyer, seconded by Mr. Dunn, to adjourn the meeting at 7:45 pm. A voice vote indicated all present in favor with no opposition expressed.

Michael Dunn, Secretary