

**Denville Public Library
121 Diamond Spring Road
Denville, NJ 07834**

The Board of Trustees of the Denville Public Library met in regular session on Thursday, January 13, 2022, at the Township in Council Chambers. The Secretary, Ms. Dyer, called the meeting to order at 7:04p.m.

Ms. Dyer announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: **Present:** Kevin Borecki (via phone)
 Seth Johnson (via phone)
 Robert Unrath
 Susan Dyer
 Michael Dunn
 Tom Andes, Mayor
 Linda Breder

Also Present: Siobhan Koch, Library Director
 Christopher Golinski, Council Representative
 Staff
 Absent:
 Anne Puppo

PLEDGE OF ALLEGIANCE

REORGANIZATION:

Mayor Andes reminded everyone that the Superintendent Alternate and the Mayor's Alternate (when there is one) need to take their Oath's annually.

Election of Officers: A motion was made by Mr. Johnson seconded by Ms. Breder to elect the following slate of officers for 2022. A voice vote indicated all present in favor with no opposition expressed.

President: Seth Johnson
Vice President: Susan Dyer
Treasurer: Robert Unrath
Secretary: Michael Dunn

Ms. Dyer continued with the chairing of the meeting due to Mr. Johnson being on the phone.

RESOLUTIONS:

- 21-1 Designation of Bank for 2022
- 21-2 Designation of Funds to Capital
- 21-3 Designation of No Claimant Signature for Amazon & Daily Record 2022
- 21-4 Designation of Auditor 2022
- 21-5 Designation of Library Lawyer 2022

A motion was made by Mr. Unrath and seconded by Ms. Breder to approve the above Resolutions.
Andes __Y__ ; Borecki __Y__ ; Dunn __Y__ ; Dyer __Y__ ; Johnson __Y__ ; Unrath __Y__ ; Breder __Y__

MINUTES: A motion was made by Mr. Unrath seconded by Ms. Breder, and carried to approve the minutes and closed minutes from December 15, 2021 and order them filed. A voice vote indicated all present in favor with no opposition expressed.

TREASURER’S REPORT: A motion was made by Ms. Dyer and seconded by Mr. Unrath and carried by a voice vote to approve the Treasurer’s Report for the period ending December 31, 2021 and approve payment of bills on the bill lists dated December 31, 2021 and January 1-13, 2022.

Andes __Y__ ; Borecki __Y__ ; Dunn __Y__ ; Dyer __Y__ ; Johnson __Y__ ; Unrath __Y__ ; Breder __Y__

CORRESPONDENCE:

- No Correspondence

DIRECTOR’S REPORT:

Siobhan Koch reviewed her activities for the month of December 2021

STRATEGIC PLAN and GOALS:

No comments were made.

MONTHLY STATISTICAL REPORTS:

No comments were made.

OLD BUSINESS:

- Reopening Updates – None
- Building Updates
 - Mayor Andes spoke about the potential use of the two-room schoolhouse for library events. He encouraged the Board to visit the property in advance of the Council breakfast. Library funds will be needed to rehab the interior space to make it usable and up to code. The Council would also allocate funds for the necessary exterior repairs of the project.
- Council Breakfast Reminder – January 22, 2022 9am (Council Chambers)
- Proposed Budget for 2022
 - A motion was made by Mr. Borecki, and seconded by Ms. Breder, and carried to approve the 2022 Budget.

Andes __Y__ ; Borecki __Y__ ; Dunn __Y__ ; Dyer __Y__ ; Johnson __Y__ ; Unrath __Y__ ; Breder __Y__

PUBLIC:

A motion was made by Ms. Breder, seconded by Mr. Borecki, to open the Public portion of the meeting.

- No public in attendance.

A motion was made by Ms. Breder, seconded by Mr. Borecki, to close the Public portion of the meeting.

CLOSED SESSION:

- A motion was made by Mr. Borecki, seconded by Ms. Dyer, and carried to go into Closed Session to discuss the union contract and the leave of absence request of a library employee at 8:01 pm. A voice vote indicated all present in favor.
- A motion was made by Ms. Breder, seconded by Ms. Dyer, and carried to go out of Closed Session at 8:19pm. A voice vote indicated all present in favor.

ACTION FROM CLOSED SESSION:

- A motion was made by Ms. Breder, seconded by Ms. Dyer to approve an employee's leave of absence request as presented to the Board.

Andes __Y__ ; Borecki __Y__ ; Dunn __Y__ ; Dyer __Y__ ; Johnson __Y__ ; Unrath __Y__ ; Breder __Y__

NEW BUSINESS:

- Briefly discussed the proposal from Barone Engineering.
- The Director encouraged the Board to look at the new discovery layer in the catalogue and update any bookmarks.
- JCP&L check # 4766 was mailed to T Mobile in error and cashed by T-Mobile. The Library has a prepayment with T-Mobile. A new check was written to JCP&L (check #4861).

A motion was made by Mr. Johnson, seconded by Mr. Borecki to approve the prepayment to T-Mobile.

Andes __Y__ ; Borecki __Y__ ; Dunn __Y__ ; Dyer __Y__ ; Johnson __Y__ ; Unrath __Y__ ; Breder __Y__

ADJOURNMENT: A motion was made by Ms. Dyer and seconded by Ms. Breder, to adjourn the meeting at 8:21p.m. A voice vote indicated all present in favor with no opposition expressed.

Michael Dunn, Secretary