

Denville Public Library  
121 Diamond Spring Road  
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, February 10, 2022, at the Township in Council Chambers. The President, Mr. Johnson, called the meeting to order at 7:03 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

**ROLL:** Present: Seth Johnson  
Susan Dyer  
Michael Dunn  
Kevin Borecki  
Tom Andes, Mayor  
Linda Breder

Also Present: Siobhan Koch, Library Director  
Christopher Golinski, Council Representative  
Anne Puppo  
Staff

Absent: Robert Unrath

#### **PLEDGE OF ALLEGIANCE**

**MINUTES:** A motion was made by Mr. Borecki, seconded by Ms. Dyer, and carried to approve the minutes from January 13, 2022 both; regular session and closed session and the minutes from special session on January 22, 2022 and order them filed. A voice vote indicated all present in favor with no opposition expressed.

**TREASURER'S REPORT:** The Treasurer's Report was presented by Ms. Dyer. A motion was made by Ms. Dyer, seconded by Mr. Borecki, and carried to approve the Treasurer's Report for the period ending January 31, 2022 and approve payment of bills on the Bill Lists dated January 31, 2022 and February 10, 2022.

Borecki \_\_Y\_\_ ; Johnson \_\_Y\_\_ ; Unrath \_\_na\_\_ ; Dyer \_\_Y\_\_ ; Dunn \_\_Y\_\_ ; Andes \_\_Y\_\_ ; Breder \_\_Y\_\_

#### **CORRESPONDENCE:**

- No correspondence

#### **DIRECTOR'S REPORT:**

- All CloudLibrary items have been moved to Overdrive/Libby. Libby has a slightly different look so there will be a learning curve as patrons get used to it.
- Aspen Discovery Layer went live for all MAIN libraries.
- Attended multiple meetings during the month.

- Starbucks on Route 10 sent coffee for the staff with a note that said “Thank you for supplying us with stories”.
- The adult services staff has reconfigured their hours permanently and therefore we will not be filling the adult services/reference assistant position that we have been searching for since August.
- Still looking for a part time circulation assistant. Reposted the job ad on 2/8/22.
- January 6<sup>th</sup> – The staff bathroom was blocked and leaking water out the seal at the base of the toilet.
- January 7<sup>th</sup>- John came with the sewer and drain company and they snaked the drain from the pump room. They were able to clear the clog. Unfortunately, while in the process of correcting it, the men’s room and women’s room both ended up with water leaking all over the floors.
- During heavy rain storm children’s room leak didn’t leak but other areas did still leak (office storage, reference and under children’s windows).
- Programming continues.
- Weeding of the adult fiction and nonfiction sections continue.
- A lot of book displays.
- The Friend’s group will give \$1,800 towards programming (\$900 adult and \$900 youth), \$1,000 for ebooks, \$1,700 for large print and \$1,700 for duplicate copies of the bestsellers in March of 2022.
- The Municipal Alliance will be giving \$500 towards adult programming in their July 2021-June 2022 budget.
- The Northstar Digital Literacy License was awarded in 2021 and is good until September 2022. Ilene will begin classes on digital literacy in the coming weeks.
- Awarded 2 iPads as part of NJ Health Connect which is a Telehealth ARPA opportunity being run through the East Brunswick Public Library. Patrons will be able to borrow these iPads for telehealth appointments. Have not yet received the iPads.

#### **STRATEGIC PLANNING:**

- No comments or questions.

#### **MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):**

- Statistical Report and Reference & Digital Resources Statistics
  - There were issues with Libby and Press Readers Statistics. Hoping to be resolved next month.

#### **OLD BUSINESS:**

- Reopening Updates
  - We are following the CDC guidance and keeping mask mandate the same. We have received no guidance from the health department yet.
- Building Updates
  - John will be working with the electrician and the plumber for a solution for the plumbing.
  - Waiting on quote from the electrician to remove the electric from the tree in children’s and the electric in the back area by reference.
  - New custodian started on Monday, February 7, 2022.
- Sandra Danforth Plaque
  - Confirmed with the DPW that the plaque/rock is complete.

- Discussed a dedication ceremony. Date to be determined at a later time.
- Siobhan will follow up with Dave of the Beautification Committee.
- School House Update & Subcommittee
  - The Township has received two proposals from architects and is in the process of reviewing them.
  - The Township will decide on the architect.
  - The subcommittee will consist of the Mayor, 2 Town Council Members and 2 Library Board Members. Mr. Dunn and Ms. Breder volunteered to be the 2 Library Board Members on the committee.

**PUBLIC:**

A motion was made by Ms. Dyer, seconded by Ms. Breder, to open the Public portion of the meeting.

- Staff member, Maryellen Liddy, said the CDC Director will be reviewing the mask policy. There is concern about our mask policy not changing.

A motion was made by Mr. Borecki , seconded by Ms. Dyer, to close the Public portion of the meeting.

**CLOSED SESSION:**

- A motion was made by Mr. Borecki, seconded by Ms. Breder, and carried to go into Closed Session to discuss Union Contract at 7:45 pm. A voice vote indicated all present in favor.
- A motion was made by Ms. Dyer, seconded by Ms. Breder, and carried to go out of Closed Session at 8:13 pm. A voice vote indicated all present in favor.

**ACTION FROM CLOSED SESSION:**

- Contract was presented for approval.

A motion was made by Ms. Breder, seconded by Mr. Borecki, and carried to approve the Union Contract between the Board of Trustees of the Denville Library and the Denville Public Library Association affiliated with Morris Council No. 6, NJCSA for the period of January 1, 2022 – December 31, 2025.

Borecki \_\_Y\_\_ ; Johnson \_\_Y\_\_ ; Unrath \_na\_\_ ; Dyer \_\_Y\_\_ ; Dunn \_\_Y\_\_ ; Andes \_\_Y\_\_ ; Breder \_\_Y\_\_

**NEW BUSINESS:**

- Discussion about advertising in Morris Knolls High School play program.

**ADJOURNMENT:** A motion was made by Mr. Borecki, seconded by Ms. Dyer, to adjourn the meeting at 8:15 p.m. A voice vote indicated all present in favor with no opposition expressed.

---

Michael Dunn, Secretary