

Denville Public Library
Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, August 8, 2019, at the library. The President, Mr. Johnson, called the meeting to order at 7:04 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Janis Baggot
Kevin Borecki
Sandra Danforth
Susan Dyer
Seth Johnson
Linda Breder

Also Present: Siobhan Koch, Library Director
Susan Jansen, Staff

Absent: Robert Unrath

PLEDGE OF ALLEGIANCE

MINUTES: A motion was made by Mr. Borecki, seconded by Ms. Dyer, and carried to approve the minutes from July 11, 2019 and order them filed. A voice vote indicated all present in favor with no opposition expressed, with Ms. Baggot and Ms. Danforth abstaining.

TREASURER'S REPORT: A motion was made by Mr. Borecki, seconded by Ms. Baggot, and carried to approve the Treasurer's Report for the period ending July 31, 2019 and approve payment of bills on the Bill List dated July 31, 2019 and addendum list.

Baggot _Y_ ; Borecki _Y_ ; Danforth _Y_ ; Dyer _Y_ ; Johnson _Y_ ; Unrath _-_ ; Breder _Y_

CORRESPONDENCE:

- Ms. Koch received a thank you email from Lake Arrowhead for the Stories in the Sand program there on July 26, 2019.

DIRECTOR'S REPORT:

Director Position

- July 9th – MAIN Finance Meeting regarding Budget and Assessments for 2020
- Helped with several programs: July 12th – Teen Lock In, July 17th – Tween Constellation Jar Lamps, July 24th – Cardboard Explosion Puppet Show at Town Hall with Pop-up, July 29th – Unique Creatures Animal Show at Town Hall with Pop-up.
- Covered children's the afternoon of 7/5, cataloging the week of 7/1 and 7/29, covered bookkeeping 7/26 – 8/9, covered reference the morning of 7/11 and the evening of 7/18.

Personnel

- John Robinson began working on June 25th as a page. He will be replacing Kayla Puppo who is leaving for college in August.

Building and Grounds

- The light poles have been painted.
- Bathrooms and pump have been cleared and are working. The pump company suggested checking the pump every six months.
- The leak at the emergency exit door in the adult section was repaired.
- The roof leak in the foyer was repaired.
- The emergency ramp railings was reset.

Youth Services

- Stories at the Lake was held at Estling Lake on 7/12, Indian Lake on 7/19 and Lake Arrowhead on 7/26.
- 118 juvenile items were borrowed during our outreach events this month.
- Children's had 108 teen volunteer hours in July.

Adult Services

- 67 adult items were borrowed during our outreach events this month.

STRATEGIC PLAN REPORT:

Objectives continue to be met with varied programs and outreach.

Objective I – Access to Resources and Information Literacy

Objective II – Create Young Readers

Objective III – Making Informed Decisions and Getting Facts Fast

Objective IV – Satisfy Curiosity and Stimulate Imagination

Objective V – Visit a Comfortable Place

- The requirements for the State Library Construction Act have been posted and public comment is open for 60 days from July 1st.

Our Strategic Plan will need to be updated for the future in the new year.

MONTHLY ACTIVITY REPORT: No comments.

MONTHLY STATISTICAL REPORT: No comments.

OLD BUSINESS:

- An Eagle Scout candidate would like to present a project plan to the Board at the September 12, 2019 meeting. He would like to work on our DPL Children's garden plot.
- Ms. Koch presented the updated Policy Manual to the Board today. Please be ready to discuss and approve this at the September 12, 2019 meeting. Please note the Program Policy and Display Policy. After approval the Manual will be sent to the attorney for review. It can then be distributed and posted.

PUBLIC: There being no public in attendance, a motion was made by Ms. Dyer, seconded by Ms. Baggot, and carried to close the public portion of the meeting. A voice vote indicated all present in favor with no opposition expressed.

CLOSED SESSION: There was no Closed Session.

NEW BUSINESS:

- A motion was made by Ms. Danforth, seconded by Ms. Dyer, and carried to approve the employment of John Robinson as a page as of June 25, 2019. A voice vote indicated all present in favor with no opposition expressed.
- Ms. Koch invited Board members to the MAIN Friend-Raising Event on October 2, 2019, 6:30pm at Florham Park Library.
- The Board discussed the reconsideration of 2 day fines for movies.
- The Program Policy states requirements for program presenters.
- The overgrown bushes along the building will be trimmed by the town in the fall. The Board will revisit their size/shape in the spring.
- MAIN has requested a quote from our Board President, Mr. Johnson, for their new brochure.

ADJOURNMENT: A motion was made by Mr. Borecki, seconded by Ms. Dyer, to adjourn the meeting at 7:34 p.m. A voice vote indicated all present in favor with no opposition expressed.


Sandra Danforth, Secretary