

Denville Public Library  
121 Diamond Spring Road  
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, July 14, 2022, at the Township in Council Chambers. The President, Mr. Johnson, called the meeting to order at 7:02 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

**ROLL:** Present: Seth Johnson  
Susan Dyer  
Robert Unrath  
Michael Dunn  
Tom Andes, Mayor  
Linda Breder

Also Present: Siobhan Koch, Library Director  
Anne Puppo

Absent: Kevin Borecki  
Christopher Golinski, Council Representative

**PLEDGE OF ALLEGIANCE**

**MINUTES:**

A motion was made by Mr. Unrath, seconded by Ms. Dyer, and carried to approve the minutes from April 14, 2022, both regular session and closed session and order them filed; a voice vote indicated all present in favor with no opposition expressed with Mr. Johnson and Mayor Andes abstaining.

A motion was made by Mr. Unrath, seconded by Ms. Dyer, and carried to approve the minutes from May 11, 2022, both regular and closed session and order them filed; a voice vote indicated all present in favor with no opposition expressed with Mr. Dunn and Mayor Andes abstaining.

A motion was made by Ms. Breder, seconded by Ms. Dyer, and carried to approve the minutes from June 9, 2022 and order them filed; a voice vote indicated all present in favor with no opposition expressed with Mr. Unrath abstaining.

**TREASURER'S REPORT:** A motion was made by Mr. Unrath, seconded by Ms. Dyer, and carried to approve the Treasurer's Report for the period ending June 30, 2022 and approve payment of bills on the Bill Lists dated June 30, 2022 and July 14, 2022.

Borecki \_NA\_; Johnson \_Y\_; Unrath \_Y\_; Dyer \_Y\_; Dunn \_Y\_; Andes \_Y\_; Breder \_Y\_

**CORRESPONDENCE:**

- No correspondence.

### **DIRECTOR'S REPORT:**

- The Library had a table at the Rotary Festival on 6/5/22 from 11am – 6pm staffed by Siobhan, Melanie and Susan. Registered six new cards. Brought some Library of Things to showcase. Event was very successful.
- Naloxone Training from Hope One will be scheduled for the beginning of August.
- Staff training was held on 6/17/22 at Town Hall. The Library was closed for the day.
- On 6/20/22 the Rotary Club presented the Library with a check for \$2500.00 for the bottle refill station.
- The Library had a table at Denville Pride on 6/4/22 from 1 pm – 4pm staffed by Maryellen.
- Ilene held a book club on 6/11/22 at the Oaks.
- Kry's held a book club/pop up at Cook's on 6/1/22 with 8 checkouts.
- The Dover Library opening has been delayed until 9/12/22.
- The front door has been fixed – rollers have been changed and a kill switch has been installed.
- All fire extinguishers were replaced on 7/8/22.
- Two lights in the fiction section were out and one by the large type books was buzzing. Ed came on 6/23/22 and fixed them all.
- On 7/7/22 an outlet in the janitor's closet was discovered to be moldy and wet. The plumber cut a hole in the wall and found that a pipe was leaking into the outlet, this was causing sizzling and smoking. The plumber turned off the water to that area. The fire department ending up coming and the electrician. They were able to turn the power off to that area. We are waiting to hear from the Township what the next steps are.
- On 7/11/22 the new cameras were installed. There is one camera that needs to be installed and the staff needs to be trained on the new system.
- 685 Take and Make Crafts kits were distributed.
- Melanie did school visits regarding the summer reading program at Riverview on 6/7, 6/8, 6/9. Unfortunately Lakeview could not fit us in.
- Storytimes continue and we are now doing a Storytime at Rockaway Mall every other week on Thursday morning. Melanie is working with their marketing department. It has been a positive experience.
- Cynthia finished weeding the fiction collection.
- Siobhan weeded 930-999 in the nonfiction section.
- Adult displays and programs continue.

### **STRATEGIC PLANNING:**

- No comments or questions.

### **MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):**

- Statistical Report
  - No comments or questions.
- Reference & Digital Resources Statistics
  - No comments or questions.

### **OLD BUSINESS:**

- Reopening Updates
  - The monthly BOT meeting will be held at the Library again starting next month on 8/11/22.

- All computers can be open for usage.
- Building Updates
  - Camera installation is almost complete.
  - The quote just came in to repair the janitor closet/kitchen area.
  - The PO is in for the awning so it should be installed soon.
  - Bathroom plans are still being discussed.
  - No roof leaks.
  - Roof bid will be open in early August.
- School House Update & Subcommittee
  - The Township is working with the architect to setup subcommittee meeting dates.
- Page Position
  - Options discussed.

**PUBLIC:**

A motion was made by Ms. Dyer, seconded by Ms. Breder, to open the Public portion of the meeting.

- No public in attendance.

A motion was made by Ms. Dyer, seconded by Ms. Breder, to close the Public portion of the meeting.

**CLOSED SESSION:**

- No closed session.

**NEW BUSINESS:**

- No new business.

**ADJOURNMENT:** A motion was made by Ms. Dyer, seconded by Mr. Dunn, to adjourn the meeting at 7:40 pm. A voice vote indicated all present in favor with no opposition expressed.

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Michael Dunn, Secretary