

Denville Public Library
Diamond Spring Road
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, August 12, 2021, at the Township in Council Chambers. The Vice President, Mr. Johnson, called the meeting to order at 7:03 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

ROLL: Present: Seth Johnson
Susan Dyer
Tom Andes, Mayor (via phone)
Linda Breder

Also Present: Siobhan Koch, Library Director
Christopher Golinski, Council Representative
Anne Puppò

Absent: Kevin Borecki
Robert Unrath

PLEDGE OF ALLEGIANCE

MINUTES: The minutes from July 8, 2021 could not be approved and will be approved at the next Board of Trustees meeting on Thursday, September 12, 2021.

TREASURER'S REPORT: A motion was made by Mr. Johnson, seconded by Ms. Dyer, and carried to approve the Treasurer's Report for the period ending July 31, 2021 and approve payment of bills on the Bill Lists dated July 31, 2021 and August 12, 2021.

Borecki __NA__ ; Johnson __Y__ ; Unrath __NA__ ; Dyer __Y__ ; Andes __Y__ ; Breder __Y__

CORRESPONDENCE:

- There was no correspondence.

DIRECTOR'S REPORT:

- The director attended multiple webinars.
- Pop Ups continued. July 20, 2021 was the Library's last Pop Up at St. Francis.
- Weekly supervisors meetings continue.
- Roger Kosson will be leaving the position of Adult Services/Reference Assistant at the end of August. He will fill in sometimes if his schedules allows. This position is being advertised.
- Kayla Puppò will be leaving the College Page position on 8/13/21.
- Sonia Castano will also be leaving.

- On July 6, 2021 the battery backup for the entire computer network failed. It was replaced on July 7, 2021 and is now working.
- The Library failed its fire inspection. John Ciardi is working on all repairs. Corrections need to be made by 8/20/21.
- After receiving the corrected parts for the books displays they are now assembled and being used.
- Also received the corrected parts for the picnic tables. They have been assembled and set up in the front with umbrellas.
- The roof is still leaking. We are waiting on quotes for immediate repair work and also a quote for replacement of the entire roof.
- 641 Take and Make Craft Kits were distributed.
- Youth service in person events: Sunday Fundays 7/11 & 7/25, Bookworms Gardening 7/1, 7/8, 7/18 & 7/22, Saturday Bookworms Gardening 7/10 & 7/17, Stories and Sunshine at Gardner Pavilion 7/7, 7/12, 7/14, 7/19, 7/21, 7/26 & 7/28, and Tween Crafternoon: Rock painting 7/19.
- Youth service virtual programs: Talewise Program and Raffle Prize Drawings 7/1, 7/12, 7/19 & 7/28.
- Adult service special programs: 7/12 Ancient Olympics & 7/27 Spice Club pick up.
- Biography section has been shifted to have the windowing in each section.
- All of fiction has now been shifted to have the windowing in each section.
- Ilene applied for the American Rescue Plan Act Grant for Laptops and Ipads. Winners will be announced in August.
- Lawn games were added to the Library of Things – Cornhole, Ladder Golf, Giant Dominos, Giant Dice & Bocce Ball.

STRATEGIC PLANNING:

- No questions or comments.

MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):

- Statistical Report
 - No questions or comments.
- Reference & Digital Resources Statistics
 - Main Mobile App plans to have individual numbers hopefully by next month.
 - Brainfuse – The State Library has decided to extend through June 2022.

OLD BUSINESS:

- Reopening Updates:
 - Continuing 6 foot of social distance while inside the Library.
 - All staff required to wear masks as of Monday, 8/2/21.
 - Everyone required to wear masks as of Friday, 8/13/21.
 - No masks required at outdoor events except when entering/exiting and 6 foot of social distance can't be kept.
- Linda Breder will be replacing Bob Unrath on the Union Contract subcommittee.
- Sandra Danforth Plaque – Resolution to be prepared for next Board Meeting and final wording to be chosen.

PUBLIC:

A motion was made by Ms. Dyer, seconded by Mr. Johnson, to open the Public portion of the meeting.

No comments or questions from the public.

A motion was made by Mr. Johnson, seconded by Ms. Breder, to close the Public portion of the meeting.

NEW BUSINESS:

- Draft 2020 Audit was discussed.

A motion was made by Ms. Dyer, seconded by Mr. Johnson, and carried to approve the Draft 2020 Audit.

Borecki __NA__ ; Johnson __Y__ ; Unrath __NA__ ; Dyer __Y__ ; Andes __Y__ ; Breder __Y__

- Election Day is Tuesday, November 2, 2021. Unfortunately DPW will not be able to assist in clearing out the meeting room. Doug Gabel will be contacted to see if Boy Scouts can assist.
- 2021 Budget – Resolution will be prepared for next board meeting to address.
- It was decided that the trash cans can be relocated to the front of the building by the picnic tables.

ADJOURNMENT: A motion was made by Ms. Dyer, seconded by Ms. Breder, to adjourn the meeting at 7:48 p.m. A voice vote indicated all present in favor with no opposition expressed.

Susan Dyer, Secretary