

Denville Public Library  
Diamond Spring Road  
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in virtual session on Thursday, April 8, 2021, via a zoom meeting. The Vice President, Mr. Johnson, called the meeting to order at 7:04 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

**ROLL:** Present: Seth Johnson  
Robert Unrath  
Susan Dyer  
Tom Andes, Mayor  
Linda Breder

Also Present: Siobhan Koch, Library Director  
Anne Puppo, Staff

Absent: Kevin Borecki  
Sandra Danforth  
Christopher Golinski, Council Representative

#### **PLEDGE OF ALLEGIANCE**

**MINUTES:** A motion was made by Mr. Unrath, seconded by Ms. Dyer, and carried to approve the minutes from March 11, 2021 and order them filed. A voice vote indicated all present in favor with no opposition expressed and Mayor Tom Andes abstaining.

**TREASURER'S REPORT:** A motion was made by Ms. Dyer, seconded by Ms. Breder, and carried to approve the Treasurer's Report for the period ending March 31, 2021 and approve payment of bills on the the Bill Lists dated March 31, 2021 and April 8, 2021.

Borecki \_NA\_ ; Johnson \_\_Y\_\_ ; Unrath \_Y\_\_ ; Dyer \_\_Y\_\_ ; Danforth \_NA\_ ; Andes \_\_Y\_\_ ; Breder \_Y\_\_

#### **CORRESPONDENCE:**

No correspondence.

#### **DIRECTOR'S REPORT:**

- Director attended a number of webinars this month.
- Weeding of adult nonfiction continues.
- Walked Kevin Borecki through the Space Audit.
- Outreach continues: Ilene and Siobhan held the Oaks pop-up on March 2 with 26 checkouts, Kry's held a pop-up at Cook's Pond – Books brought on 3/11 and pop-up held on Monday, 3/15 with 27 checkouts, Melanie's Zoom Reading to 2<sup>nd</sup> graders at Riverview and Lakeview continued.

- Tom Morlock from Budget Sewer Drain came on March 15<sup>th</sup> to address blockage of material (a form of gelatin) in women's handicapped bathroom.
- Howie reviewed the issues we are having with leaks and cracks. Howie referred the leaks back to John to have a roofing company come to look at them.
- John had the landscapers do the spring cleanup at the library.
- John looking into DPW seeding the front lawn.
- Youth Services continues Take and Make crafts and virtual storytimes.
- Adult Services continues Take and Make crafts and virtual programs.
- The FOL are considering donating Ipads or something similar for childrens.
- Adult Services will be applying for technology grant from the State Library.

**STRATEGIC PLANNING:**

- Take and Make Crafts.
- A lot of weeding being done.
- Planning to move more furniture around.

**MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):**

- Statistical Report – no questions/comments.
- Reference & Digital Resources Statistics –
  - Hoopla has been added as of 3/15/21.
  - Solus App (Library mobile app) – statistics have been added for the past 3 months.

**OLD BUSINESS:**

- Space Audit Update
  - A lot of weeding has been done.
  - CD shelving unit, teen furniture and tables have been removed by DPW.
  - The new open space that was created will be for displays.
  - Baby storytime will be held in new open space.
  - Audio books have been weeded.
  - Possibly moving audio books to magazine display area and creating new space for magazines.
  - Reference section has been weeded.
  - Ilene and her staff are working on weeding fiction section.
  - Reference materials will be moved to nonfiction section.
  - Weeded books are brought to DPW by Sonia where they are donated.

**PUBLIC:**

A motion was made by Ms. Dyer, seconded by Ms. Breder, to open the Public portion of the meeting.

No comments or questions from the public.

A motion was made by Ms. Dyer, seconded by Mr. Unrath, to close the Public portion of the meeting.

**CLOSED SESSION:** There was no closed session.

**NEW BUSINESS:**

- Construction Project – Grant 2<sup>nd</sup> Round
  - Grant application is due 6/4/21.
  - Will create a building committee – Ms. Breder and Mayor Andes volunteered. Director to ask Mr. Borecki to also be on the committee.
  - Discussion with Mr. Bias. He informed us of the possibility of him partnering with another firm.
  - Special Meeting to be scheduled to discuss architectural services.
  - The Library will discuss and vote on a resolution at 5/13/21 BOT meeting.
  - Township will discuss and vote on a resolution on 5/18/21 Town Meeting.
  
- Reviewed and discussed Updated Travel Policy dated 4/8/21.

A motion was made by Mr. Johnson, seconded by Ms. Dyer, and carried to approve Updated Travel Policy (4/8/21)

Borecki \_NA\_\_\_; Johnson \_Y\_\_\_; Unrath \_\_Y\_ ; Dyer \_\_Y\_\_ ; Danforth \_NA\_\_\_ ; Andes \_Y\_\_ ; Breder \_Y\_

**ADJOURNMENT:** A motion was made by Mr. Johnson, seconded by Ms.Dyer, to adjourn the meeting at 7:53 p.m. A voice vote indicated all present in favor with no opposition expressed.

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Susan Dyer, Secretary