

Denville Public Library  
Diamond Spring Road  
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in virtual session on Thursday, February 11, 2021, via a zoom meeting. The President, Mr. Borecki, called the meeting to order at 7:03 p.m.

Mr. Borecki announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

**ROLL:** Present: Kevin Borecki  
Seth Johnson  
Robert Unrath  
Susan Dyer  
Sandra Danforth  
Tom Andes, Mayor  
Linda Breder

Also Present: Siobhan Koch, Library Director  
Anne Puppo, Staff

Absent: Christopher Golinski, Council Liaison

#### **PLEDGE OF ALLEGIANCE**

**MINUTES:** A motion was made by Sandra Danforth, seconded by Susan Dyer, and carried to approve the minutes from BOT meeting January 14, 2021 and BOT special session January 23, 2021 and order them filed. A voice vote indicated all present in favor with no opposition expressed.

**TREASURER'S REPORT:** A motion was made by Susan Dyer, seconded by Seth Johnson, and carried to approve the Treasurer's Report for the period ending January 31, 2021 and approve payment of bills on the Bill Lists dated January 31, 2021 and February 11, 2021.

Borecki \_\_Y\_\_ ; Johnson \_\_Y\_\_ ; Unrath \_\_Y\_\_ ; Dyer \_\_Y\_\_ ; Danforth \_\_Y\_\_ ; Andes \_\_Y\_\_ ; Breder \_\_Y\_\_

#### **CORRESPONDENCE:**

Thank you from Nourish.NJ for supporting their breakfast program.

#### **DIRECTOR'S REPORT:**

- MAIN Governance Task Force met to discuss the future of MAIN.
- NJ Vaccine Rollout Webinars for librarians.
- Link of Final Farewell for State Librarian Mary Chute was sent to BOT.
- Director to send contact information to BOT for new State Librarian.
- The Oaks is not allowing visitors at this time so there was no outreach there in January or February.
- Pop-up held at Cook's Pond

- Zoom Reading to 2<sup>nd</sup> graders at Riverview and Lakeview continued.
- New faucet installed in staff bathroom.
- Denville Municipal Alliance giving \$500 to put towards programming or materials for 2021.

**STRATEGIC PLANNING:**

- Strategic Plan was done in the beginning of 2020 and is a 3 year plan.

**MONTHLY STATISTICAL REPORTS (Statistical Report & Reference/Digital Resources Statistics Report):**

- Juvenile book numbers are up; testament to youth services department.
- Hoopla will be added to the report once up and running.
- Streaming to improve once Hoopla kicks in.
- Appointments continue to be made including walk-ins.
- MAIN library app – provider is working on breakdowns by library location. Report will be updated once details are provided. Suggestion made that a tutorial would be helpful.

**OLD BUSINESS:**

A motion was made by Seth Johnson, seconded by Susan Dyer, and carried to approve Resolution 21-6; Designation of auditing services to Wielkotz & Company, LLC.

Borecki \_\_Y\_\_; Johnson \_\_Y\_\_; Unrath \_\_Y\_\_; Dyer \_\_Y\_\_; Danforth\_Y\_\_; Andes \_\_Y\_\_; Breder \_\_Y\_\_

A motion was made by Robert Unrath, seconded by Sandra Danforth, and carried to approve Resolution 21-7; Designation of professional services to Laddey, Clark & Ryan, LLP.

Borecki \_\_Y\_\_; Johnson \_\_Y\_\_; Unrath \_\_Y\_\_; Dyer \_\_Y\_\_; Danforth\_Y\_\_; Andes \_\_Y\_\_; Breder \_Y\_\_

A motion was made by Susan Dyer, seconded by Linda Breder, and carried to approve hiring of Nicole Preston.

Borecki \_\_Y\_\_; Johnson \_\_Y\_\_; Unrath\_\_Y\_\_; Dyer \_\_Y\_\_; Danforth\_\_Y\_\_; Andes \_\_Y\_\_; Breder \_\_Y\_\_

Renovation: We have received all winning library ratings and our own. Our proposal made it to the 2<sup>nd</sup> round. The grant writer has reviewed and given us her suggestions for the 2<sup>nd</sup> submission.

**PUBLIC:**

A motion was made by Linda Breder, seconded by Susan Dyer, to open the Public portion of the meeting.

No comments or questions from the public.

A motion was made by Sandra Danforth, seconded by Susan Dyer, to close the Public portion of the meeting.

**CLOSED SESSION:** There was no Closed Session.

**NEW BUSINESS:**

A motion was made by Sandy Danforth, seconded by Kevin Borecki, and carried to approve Remote Work Policy update.

Borecki \_\_Y\_\_ ; Johnson \_\_Y\_\_ ; Unrath \_\_Y\_\_ ; Dyer \_\_Y\_\_ ; Danforth \_\_Y\_\_ ; Andes \_\_Y\_\_ ; Breder \_\_Y\_\_

A motion was made by Susan Dyer, seconded by Seth Johnson, and carried to approve Space Audit Contract provided by ThirdWay, Inc.

Borecki \_\_Y\_\_ ; Johnson \_\_Y\_\_ ; Unrath \_\_Y\_\_ ; Dyer \_\_Y\_\_ ; Danforth \_\_Y\_\_ ; Andes \_\_Y\_\_ ; Breder \_\_Y\_\_

**ADJOURNMENT:** A motion was made by Susan Dyer, seconded by Seth Johnson, to adjourn the meeting at 8:15 p.m. A voice vote indicated all present in favor with no opposition expressed.

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Susan Dyer, Secretary