

Denville Public Library  
Diamond Spring Road  
Denville, NJ 07834

The Board of Trustees of the Denville Public Library met in regular session on Thursday, July 11, 2019, at the library. The President, Mr. Johnson, called the meeting to order at 7:12 p.m.

Mr. Johnson announced that adequate notice of this meeting was posted in the library and was provided to the Denville Municipal Clerk, The Citizen, and the Daily Record no later than last Tuesday in accordance with the Open Public Meetings Act.

**ROLL:** Present: Kevin Borecki  
Susan Dyer  
Seth Johnson  
Robert Unrath  
Linda Breder

Also Present: Siobhan Koch, Library Director  
Susan Jansen, Staff

Absent: Janis Baggot, Sandra Danforth

**PLEDGE OF ALLEGIANCE**

**MINUTES:** A motion was made by Ms. Breder, seconded by Mr. Johnson, and carried to approve the minutes from June 13, 2019 and order them filed.

Baggot \_\_; Borecki \_Y\_; Danforth \_\_; Dyer \_A\_; Johnson \_Y\_; Unrath \_A\_; Breder \_Y\_\_

**TREASURER'S REPORT:** A motion was made by Ms. Dyer, seconded by Mr. Johnson, and carried to approve the Treasurer's Report for the period ending June 30, 2019 and approve payment of bills on the Bill Lists dated June 30, 2019 and July 1-11, 2019.

Baggot \_\_; Borecki \_\_; Danforth \_\_; Dyer \_Y\_; Johnson \_Y\_; Unrath \_Y\_; Breder \_Y\_\_

**DIRECTOR'S REPORT:**

Director Position

- June 2nd – Rotary Festival with Ms. Liddy and Ms. Jansen
- June 5th – LibraryLinkNJ Membership Meeting at Monroe Township
- June 11th – Library Law Forum with Michael Cerone at Parsippany. Seth Johnson also attended.
- June 13th – CrisisGo webinar. Chief Perna is also checking into wireless panic systems and will consult with Ms. Koch.
- June 18th – Meeting with Darlene Price regarding purchasing. Ms. Puppo also attended. This dealt with proper wording of contracts.
- June 24th – Summer Reading Kickoff at Town Hall with pop up library
- The article regarding the library was published in the June issue of Denville Life.

Personnel

- Susan Akers began working on July 6th as a circulation assistant.

Building and Grounds

- The plumber fixed a leak in the ladies room on June 26th.

- John Ciardi arranged for the light poles to be painted.
- On July 5th, the electrician installed an electric eye so that the parking lights are no longer on a timer but will be regulated by whether it is dark out or not.

#### Youth Services

- The Summer Reading Kickoff at Town Hall had a DJ, face painting, balloon animals and crafts. There were 160 people in attendance. We received a number of positive comments regarding the program as families were leaving and two sent follow up messages:
  - Lauren wrote in an email "Ian and Mia had such a great time at the kickoff party today!!! Thank you so much!! Ian was totally mesmerized by the DJ's moves and has been proudly wearing his visor and pikachu button since we left :). Mia was really into smashing paint dot markers on coffee filters and was very pleased with herself when she figured out how to undo her dog balloon animal lol. Thanks again for great memories with my kids :)"
  - Brandie wrote on Instagram "Summer Kickoff party with @denvillelibrary! Thank you for starting off our week with lots of fun...dancing with DJ tunes, few rounds of limbo and lots of crafts, balloon artist, face painter and more. Our town is seriously TOP NOTCH!"
- Pride Storytime also received positive comments:
  - Lauren wrote in an email "I'm bummed we couldn't make it to the lgbtq storytime last night. I thought that was really awesome, progressive, and festive (yay pride month!) for you guys to host that for the little ones. I heard great things about it - I hope it'll be back next year!! Thanks for being the best library!!"
  - Christina wrote in an email "Also, I'm so excited you guys are having a pride storytime! I have been meaning to request it since I learned that NJ schools are now required to teach inclusive literature. It's one of the core values we want our kids to learn. Thank you!!"
- Regarding Ms. Liddy's storytime, Jackie wrote "Thanks for always running such a fun program. You have a gift!!"
- Regarding Ms. Kabshura's storytime, Stella and Meredith sent a card saying "Thank you very much for making storytime so much fun. I loved all the books we read and the fun games we played. You made me love coming to the library, and love books. Thank you."
- Regarding storytime at the Lakes: Jennifer wrote on Facebook "Thank you so much for doing this again here in Cedar Lake! What a wonderful, positive way to capture young minds' interest in reading! We are lucky to have you!"
- With an Amazon wish list donation we received the note "To the AWESOME Denville Library, Thank you for all you do for us and the many other families! We truly appreciate you guys. From Kaelyn, Emerson, Yvonne & Jason".

#### Grants/Prizes Received in 2019

- ALA Hour of Code \$500 mini-grant (won in Nov 2018 and received check in January)
- NJ Maker's Day \$300 grant – Materials for Makers Day
- NJ STEM Pathways Network \$300 grant – Food and Beading program for Makers Day
- Denville Municipal Alliance \$500 grant for purchase of books about self esteem and addiction. (started purchasing 12/18 – reimbursed in 2019 when \$500 was completely spent)
- Denville Clean Communities \$1000 grant for purchase of books about sustainability.
- SparkFun \$700 grant to purchase materials from their website for STEM programming
- Skyhorse Publishing is sending a mixture of adult fiction and nonfiction titles worth over \$100 thanks to Ilene winning a raffle at BookExpo.

#### **STRATEGIC PLAN REPORT:**

Staff continues to find new ways to fulfill Plan objectives.

Objective I – Access to Resources and Information Literacy

Objective II – Create Young Readers



Objective III – Making Informed Decisions and Getting Facts Fast

Objective IV – Satisfy Curiosity and Stimulate Imagination

Objective V – Visit a Comfortable Place

- The requirements for the State Library Construction Act have been posted. Ms. Koch will email the link to the State Library website.

**MONTHLY ACTIVITY REPORT:**

- Ms. Koch will inquire about the FOL Book Sale results.

**MONTHLY STATISTICAL REPORT:** There were no comments.

**OLD BUSINESS:** There was no old business.

**PUBLIC:** There being no public in attendance, a motion was made by Ms. Dyer, seconded by Mr. Borecki, and carried to close the public portion of the meeting. A voice vote indicated all present in favor with no opposition expressed.

**CLOSED SESSION:** There was no Closed Session.

**NEW BUSINESS:**

- A motion was made by Ms. Breder, seconded by Ms. Dyer, to approve the hire of Susan Akers to the Circulation staff as of July 6, 2019.

Baggot \_\_; Borecki \_Y\_; Danforth \_\_; Dyer \_A\_; Johnson \_Y\_; Unrath \_A\_; Breder \_Y\_\_

- Ms. Koch notified the Board of the increase in e-materials, due to publisher demands and pricing. Purchased titles will now have an expiration date of 2 years or a certain number of checkouts. ALA is looking into these new purchasing provisions.
- An Eagle Scout has chosen to work in our Library Garden for his Eagle project. His project plan has been accepted by BSA and he would like to present it to the Board this August or September.
- The State Library Construction Act requirements are now online and open for comment until August 30, 2019. Several issues have already been brought up by various Libraries and Boards. Ms. Koch will send the link to Board members.
- Mr. Johnson would like Board members to copy him when they rsvp to Board meetings. They may also contact him before a meeting, should they find they are unable to attend.
- Minimum wage was raised on July 1, 2019. At this time it seems minors are included in this raise. The library did increase wages for Pages. We will see how this is finally decided by Labor Law before the next increase in January.

**ADJOURNMENT:** A motion was made by Ms. Dyer, seconded by Ms. Breder, to adjourn the meeting at 7:58 p.m. A voice vote indicated all present in favor with no opposition expressed.

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Susan Dyer, Vice President